

**GREENGABLES PRE-SCHOOL
WHISTLE BLOWING FLOW CHART**

**CAUSE FOR CONCERN
STAFF TO REPORT IMMEDIATELY**

DESIGNATED OFFICER 1

LEADER: TRACEY STEWART

**CONTACT; IN PERSON/ 02893 360928
greengablespreschool@outlook.com**

OR

DESIGNATED OFFICER 2

AMANDA STEVENSON

CONTACT; IN PERSON /02893 360928

OR

**COMMITTEE DESIGNATED PERSON:
CHAIRPERSON: NICOLA LOWRY
CONTACT; IN PERSON/02893 351272**

INVESTIGATION WILL TAKE PLACE

NO FURTHER ACTION

**DCPO/CHAIRPERSON WILL CONTACT CONSULTANT TO SEEK
ADVICE OR REPORT AS DEEMED APPROPRIATE:**

POLICE

SINGLE POINT OF ENTRY TEAM: 0300123433

OUT OF HOURS SOCIAL WORK TEAM: 0800 197995

**SOCIAL SERVICES LINK SOCIAL WORKER, RACHEL MCMURRAY:
02893 315112**

PUBLIC CONCERN AT WORK: 0274046609

FOLLOW INSTRUCTION OF CONSULTANT

DOCUMENT/STATEMENT RECORDED IN APPROPRIATE FILE, eg Child protection file

STAFF MEMBER MAY BE SUSPENDED

DISPLINARY DECISION MADE

INFORM EARLY YEARS LINK SOCIAL WORKER: RACHEL MCMURRAY: 02893 315112

OR AVAILABLE SOCIAL WORKER

RECORD ALL INFORMATION IN CHILD PROTECTION FILE & STAFF PERSONAL FILE

**COMPLAINANT UNSURE OF PROCEDURE/NOT SATISFIED WITH OUTCOME: CONTACT PUBLIC CONCERN AT WORK:
0274046609. THIS IS A FREE SERVICE.**

Reviewed & Updated September 2026

Signed Pre-School Leader:

Chairperson: